**Title**: **4031** **Reporting of Arrests**

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| Act 24 of 2011Act 24 2011Act 24 2011 | **4031.1 Reporting of Arrests by School Employees**All employees are required to notify the principal if they have been arrested. The principal shall notify the Director of Education of the arrest.Depending on the nature of the charge, the employee may be placed on administrative leave, while the matter is being reviewed.Per act 24 of 2011, any current or prospective employee must use the Act 24 Arrest/Conviction Report and Certification Form to provide written notice within seventy-two (72) hours of an arrest or conviction for an offense enumerated under 24 P.S. §§1-111(e) or (f.1).**4031.2 Reporting of Arrests by School Volunteers**All volunteers are required to notify the principal if they have been arrested. The principal shall notify the Director of Education of the arrest.Depending on the nature of the charge, the volunteer may be placed on temporary leave, while the matter is being reviewed.If the arrest is for a charge that the Pennsylvania state law lists as prohibiting a person from employment of a school, the volunteer shall be prohibited from participation in school activities as a volunteer. For all other charges, the Director of Education and Director of Youth Protection will make a determination of continued volunteer status based on the seriousness of the charge(s). |